



Provo & Springville Junior & Senior High School Course Description

- Junior and senior high school subjects are from grades 7-12.
- All semester courses are 0.50 credits.
- A semester consists of two, eight-week terms of 0.25 credits each.
- Times and course offerings are subject to change without notification based on student needs and teacher availability.

ENGLISH

SPECIAL EDUCATION COURSES

ENG 010-011	GRAMMAR AND WRITING SE A-B Prerequisite: Literacy skills below grade level. Fundamentals in coherent sentence and paragraph written expression while emphasizing grammatical structure, spelling, vocabulary with clarity, precision, and fluency.	Credit: 1.00 Year 1-2 Semester: Winter
ENG 020-021	LITERATURE AND WRITING SE A-B Prerequisite: Literacy skills below grade level. Fundamental literary analysis while structuring written arguments in a logical, sustained, and persuasive discussion.	Credit: 1.00 Year 1-2 Semester: Fall
ENG 030	READING DEVELOPMENT SE Prerequisite: Literacy skills below grade level. Fundamental effective reading skills in comprehension, word attack, fluency, and speed.	Credit: 0.50 Year 1 Semester: Summer
ENG 040	WRITING DEVELOPMENT SE Prerequisite: Literacy skills below grade level. Fundamental effective writing skills with concise grammatical and compositional structure.	Credit: 0.50 Year 2 Semester: Summer

JUNIOR HIGH COURSES

ENG 050-051	ENGLISH 7-8: GRAMMAR AND WRITING A-B Prerequisite: English 6 Introduction to sentence structure and multi-paragraph writing, with emphasis on spelling, punctuation, vocabulary, and grammar usage.	Credit: 1.00 Year 1-2 Semester: Winter
ENG 060-061	ENGLISH 7-8: LITERATURE AND WRITING A-B Prerequisite: English 6 Introduction to the elements, forms, devices, style, and criticism of literary themes.	Credit: 1.00 Year 1-2 Semester: Fall
ENG 070	ENGLISH 7-8: ESSAY WRITING Prerequisite: English 6 Introduction to narrative, descriptive, expository, and persuasive compositional writing.	Credit: 0.50 Year 1 Semester: Summer
ENG 080	ENGLISH 7-8: CREATIVE WRITING Prerequisite: English 6 Introduction to original writing in various genres including short story, poetry, and prose.	Credit: 0.50 Year 2 Semester: Summer

SENIOR HIGH COURSES

ENG 100 101 102	ENGLISH 9: GRAMMAR AND COMPOSITION A-B-C Prerequisite: English 8 Writing applications emphasizing grammar usage, vocabulary, spelling, punctuation, sentence and paragraph development.	Credit: 1.00 Semester: Fall, Winter, Summer
ENG 200 201 202	ENGLISH 10: LITERATURE AND COMPOSITION A-B-C Prerequisite: English 9 Literary analysis focusing on compositional structure, content, and style.	Credit: 1.00 Semester: Fall, Winter, Summer

ENG 300 301 302	ENGLISH 11: AMERICAN LITERATURE A-B-C Prerequisite: English 10 United States literature from the colonial to modern times, emphasizing interpretation and compositional expression.	Credit: 1.00 Semester: Fall, Winter, Summer
ENG 310	ENGLISH 11: TECHNICAL WRITING Prerequisite: English 10 Research documentation techniques in writing literal and technical papers along with a brief history of communication	Credit: 0.50 Semester: Summer
ENG 320	ENGLISH 12: CREATIVE WRITING Prerequisite: English 10 Survey of varieties of writing techniques and forms of poetry, plot, character development, and setting	Credit: 0.50 Semester: Winter
ENG 400 401 402	ENGLISH 12: BRITISH LITERATURE A-B-C Prerequisite: English 11 English literary contributions from the fifth to twentieth centuries, with emphasis on analytical and compositional writing.	Credit: 1.00 Semester: Fall, Winter, Summer
ENG 410	ENGLISH 12: WORLD LITERATURE Prerequisite: English 11 Study of ancient and modern literary works from countries around the world.	Credit: 0.50 Semester: Fall

SOCIAL STUDIES

SPECIAL EDUCATION COURSES

SOC 010-011	SOCIAL STUDIES: US HISTORY SE A-B Prerequisite: Literacy skills below grade level. Fundamental historical perspective of the American society in the political, social, and cultural areas.	Credit: 1.00 Year 1 Semester: Fall, Winter
SOC 020-021	SOCIAL STUDIES: WORLD HISTORY SE A-B Prerequisite: Literacy skills below grade level. Fundamental historical perspective of ancient and modern societies.	Credit: 1.00 Year 2 Semester: Fall, Winter
SOC 016	SOCIAL STUDIES: WORLD GEOGRAPHY SE Prerequisite: Literacy skills below grade level. Study of the world countries: populations, climates, landforms, and natural resources	Credit: 0.50 Semester: Winter
SOC 030	SOCIAL STUDIES: AMERICAN GOVERNMENT SE Prerequisite: Literacy skills below grade level. Fundamental historical perspective of the American political structure delineating the republican process, including the rights, duties, and privileges of citizens.	Credit: 0.50 Semester: Summer
SOC 040	SOCIAL STUDIES: ECONOMICS SE Prerequisite: Literacy skills below grade level. Fundamental economic principles required of an individual in society.	Credit: 0.50 Semester: Summer

JUNIOR HIGH COURSES

SOC 050	SOCIAL STUDIES 7-8: AMERICAN GEOGRAPHY Prerequisite: Social Studies 6 Introduction of the United States climates, physical landforms, and major regional resources.	Credit: 0.50 Year 2 Semester: Summer
SOC 060-061	SOCIAL STUDIES 7-8: AMERICAN HISTORY A-B Prerequisite: Social Studies 6 Introduction to United States history from colonial to the contemporary periods.	Credit: 1.00 Year 1 Semester: Fall, Winter
SOC 070-071	SOCIAL STUDIES 7-8: WORLD STUDIES A-B Prerequisite: Social Studies 6	Credit: 1.00 Year 2 Semester: Fall, Winter

Introduction study of geography, history, cultures, economics, and politics of major world regions.

SOC 080 SOCIAL STUDIES 7-8: CIVICS Credit: 0.50
Prerequisite: Social Studies 6 Year 1 Semester: Summer
Introduction study of the American political structure delineating the republican process and citizenship.

SENIOR HIGH COURSES

SOC 100 SOCIAL STUDIES 9: WORLD GEOGRAPHY Credit: 0.50
Prerequisite: Social Studies 8 Semester: Fall, Winter, Summer
An analysis of world countries populations, climates, landforms, and natural resources.

SOC 200-201 SOCIAL STUDIES 10: US HISTORY A-B Credit: 1.00
Prerequisite: Social Studies 9 Semester: Fall, Winter, Summer
United States political, economic, social, and cultural developments from the sixteenth to twentieth century.

SOC 300-301 SOCIAL STUDIES 11: WORLD HISTORY A-B Credit: 1.00
Prerequisite: Social Studies 10 Semester: Fall, Winter, Summer
Ancient and modern societies political, economic, social, and cultural advances in western civilization.

SOC 310 SOCIAL STUDIES 9-12: LEGAL ISSUES Credit: 0.50
Prerequisite: None Semester:
An in depth, practical, study of the laws and the questions relevant to youth at risk of involvement in the justice system. Focus will be on: Legal System, Juvenile Protection, Juvenile Delinquency, Criminal Law, and Living

SOC 400 SOCIAL STUDIES 12: AMERICAN GOVERNMENT Credit: 0.50
Prerequisite: Social Studies 10 Semester: Fall, Winter, Summer
An analysis of the national political system, with emphasis on the Constitution.

SOC 410 SOCIAL STUDIES 12: ECONOMICS Credit: 0.50
Prerequisite: Social Studies 11 Semester: Fall, Winter, Summer
Examination of the United States monetary free enterprise system.

SOC 420 SOCIAL STUDIES 12: POLITICAL AND SOCIAL ISSUES Credit: 0.50
Prerequisite: None Semester: Summer
Study of civil liberties, constitutional, legal, human rights, employment, race, class, immigration, citizenship, globalism, and technology issues.

SOC 430 PSYCHOLOGY Credit: 0.50
Prerequisite: None Semester: Summer
The study of human behavior with an emphasis on: neurological processes, human development, learning and cognitive processes, personality development, self awareness, and mental health issues.

MATHEMATICS

SPECIAL EDUCATION COURSES

MAT 010-011 MATHEMATICS 1: GENERAL MATHEMATICS SE A-B Credit: 1.00
Prerequisite: Literacy skills below grade level. Semester: Fall, Winter, Summer
Fundamental arithmetic operations with fractions, decimals, percent, measurement, and geometry.

MAT 012-013 MATHEMATICS 2: GENERAL MATHEMATICS SE C-D Credit: 1.00
Prerequisite: Literacy skills below grade level. Math A-B Semester: Fall, Winter, Summer
Fundamental arithmetic operations with fractions, decimals, percent, measurement, and geometry.

MAT 020-021 ALGEBRA 1A-B SE Credit: 1.00
Prerequisite: General Mathematics competency Semester: Fall, Winter, Summer
Introduction to algorithm operations to solve radical, linear, polynomials, and quadratic equations using instructional techniques and modifications to meet individual student needs.

MAT 030-031 GEOMETRY A-B SE Credit: 1.00
 Prerequisite: Algebra competency Semester: Fall, Winter, Summer
 Application of geometric definitions, theorems, postulates, and proofs using instructional techniques
 and modifications to meet individual student needs.

JUNIOR HIGH COURSES

MAT 050-051 MATHEMATICS 7-8: PRE-ALGEBRA A-B Credit: 1.00
 Prerequisite: Mathematics 6 Semester: Fall, Winter, Summer
 Introduction to elementary algebra concepts.

SENIOR HIGH COURSES

MAT 060-061 ALGEBRA 1A-B Credit: 1.00
 Prerequisite: Pre Algebra Semester: Fall, Winter, Summer
 Introduction to algorithm operations to solve radical, linear, polynomials, and quadratic equations.

MAT 100-101 GEOMETRY A-B Credit: 1.00
 Prerequisite: Algebra Semester: Fall, Winter, Summer
 Application of geometric definitions, theorems, postulates, and proofs.

MAT 200-201 ALGEBRA 2 A-B Credit: 1.00
 Prerequisite: Mathematics 9 Semester: Fall, Winter, Summer
 A study of linear equations, inequalities, radical expressions, and quadratic functions.

MAT 300-301 PRE-CALCULUS A-B Credit: 1.00
 Prerequisite: Mathematics 10 Semester: Fall, Winter, Summer
 Transcendental functions, conic sections, polar coordinates, and analytical geometry.

MAT 400-401 CALCULUS A-B Credit: 1.00
 Prerequisite: Mathematics 11 Semester: Fall, Winter, Summer
 A study of definite and indefinite variables and integrals.

SCIENCE

SPECIAL EDUCATION COURSES

SCI 010-011 SCIENCE 1: EARTH SCIENCE SE A-B Credit: 1.00
 Prerequisite: Literacy skills below grade level. Year 1-2 Semester: Fall
 Fundamentals in meteorology, geology, oceanography, and astronomy.

SCI 020-021 SCIENCE 2: BIOLOGY SE A-B Credit: 1.00
 Prerequisite: Literacy skills below grade level. Semester: Winter
 Fundamentals in plant and animal life including classification,
 organization, plant groups, the human body's systems, reproduction,
 development, and ecological cycles.

SCI 030-031 SCIENCE 3: PHYSICAL SCIENCE SE A-B Credit: 1.00
 Prerequisite: Literacy skills below grade level. Semester: Summer
 Fundamentals in chemistry and physics principles.

JUNIOR HIGH COURSES

SCI 050-051 SCIENCE 7-8: INTEGRATED SCIENCE 1A-B (Earth) Credit: 1.00
 Prerequisite: Science 6 Year 1-2 Semester: Fall
 Introduction to the earth's geological, physical, life structures, and
 processes.

SCI 060-061 SCIENCE 7-8: INTEGRATED SCIENCE 2A-B (Life emphasis) Credit: 1.00
 Prerequisite: Science 6 Year 1-2 Semester: Winter
 Introduction to the earth's geological, physical, life structures, and
 processes.

SCI 070-071 SCIENCE 7-8: INTEGRATED SCIENCE 3A-B (Physical) Credit: 1.00
 Prerequisite: Science 6 Year 1-2 Semester: Summer
 Introduction to the earth's geological, physical, life structures, and
 processes.

SENIOR HIGH SCHOOL

SCI 110 - 111	<p>SCIENCE 9: EARTH SYSTEMS Prerequisite: Science 8 Study of the earth's physical structure, features, environment, weather, and climate.</p>	<p>Credit: 1.00 Semester: Fall, Winter, Summer</p>
SCI 120-121	<p>SCIENCE 9: BIOLOGY A-B Prerequisite: Science 8 Examination of the structural basis to living organisms.</p>	<p>Credit: 1.00 Semester: Fall, Winter, Summer</p>
SCI 200-201	<p>SCIENCE 10: PHYSICAL SCIENCE A-B Prerequisite: Science 9 Examination of chemical and physical matter.</p>	<p>Credit: 1.00 Semester: Fall, Winter, Summer</p>
SCI 300-301	<p>SCIENCE 11: CHEMISTRY Prerequisite: Science 10 Examination of the structure and composition of atomic matter.</p>	<p>Credit: 0.50 Semester: Winter</p>
SCI 310	<p>SCIENCE 11: HUMAN BIOLOGY Prerequisite: Science 9 Study of the human body's structure, systems, and functions.</p>	<p>Credit: 0.50 Semester:</p>
SCI 400	<p>SCIENCE 12: ZOOLOGY Prerequisite: Science 9 Study of the natural history, classification, and structure of vertebrate animals.</p>	<p>Credit: 0.50 Semester:</p>

PHYSICAL EDUCATION

JUNIOR HIGH COURSES

PE 050	<p>PE 7-8: PHYSICAL EDUCATION 7-8 Prerequisite: None Introduction to individual, team, and sport activities incorporating physical fitness, movement, motor skills, and body management.</p>	<p>Credit: 0.50 Semester: Fall, Winter, Summer</p>
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SENIOR HIGH COURSES

PE 100	<p>PE 9-12: PE SKILLS AND TECHNIQUES Prerequisite: None Individual, team, and sports activities through an instructional base program including basic skills, rules, and sportsmanship.</p>	<p>Credit: 0.50 Semester: Fall, Summer</p>
PE 110	<p>PE 9-12: PE LIFE FITNESS Prerequisite: None Physical cardiovascular fitness to individual and team sports, with emphasis on fitness assessment, awareness, conditioning, and the importance of daily physical activity.</p>	<p>Credit: 0.50 Semester: Winter</p>
PE 200	<p>PE 9-12: AEROBICS Prerequisite: PE 9 Instruction on body movement and dance techniques as a modality weight control or physical fitness.</p>	<p>Credit: 0.50 Semester: Summer</p>
PE 220	<p>PE 9-12: YOGA Prerequisite: PE 9 Physical poses or routines designed to strengthen, balance, and flex the body including breathing techniques, relaxation and meditation methods to enhance concentration and to reduce distress.</p>	<p>Credit: 0.50 Semester:</p>
PE 230	<p>PE 9-12: SWIMMING Prerequisite: PE 9 Instruction and practice in swimming strokes, breathing, diving, and water safety techniques.</p>	<p>Credit: 0.50 Semester:</p>
PE 240	<p>PE 9-12 WEIGHT TRAINING Prerequisite: Approval from PE teacher Learn the fundamental exercise techniques and drills necessary for developing strength, power, agility, and speed for any sport.</p>	<p>Credit: 0.50 Semester: Fall, Winter</p>

PE 250	PE 9-12: DANCE Prerequisite: Approval from Dance Instructor Instruction and practice in Dance: improvisation, choreography, artistic expression, performance, history, culture, life skills, and connections to other curricular areas.	Credit: 0.50 Semester: Summer
PE 300	PE 9-12: SOCCER Prerequisite: PE 9 Learn basic skills, rules, defensive and offensive strategies involved during play. Participate in skill development games and conditioning.	Credit: 0.50 Semester: Fall
PE 310	PE 9-12 VOLLEYBALL Prerequisite: PE 9 Learn basic skills, rules, defensive and offensive strategies involved during play. Participate in skill development games and conditioning.	Credit: 0.50 Semester:
PE 320	PE 9-12: BASKETBALL Prerequisite: PE 9 Learn basic skills, rules, defensive and offensive strategies involved during play. Participate in skill development games and conditioning.	Credit: 0.50 Semester: Winter
PE 330	PE 9-12: SOFTBALL Prerequisite: PE 9 Learn basic skills, rules, defensive and offensive strategies involved during play. Participate in skill development games and conditioning.	Credit: 0.50 Semester: Summer

HEALTH

SENIOR HIGH COURSES

HLT 200	HEALTH 9-12: HEALTH Prerequisite: None Promotes the three focus areas of our individual health, which include: Physical Health, Mental Health and Social Health and the manner in which all work together to help students obtain a true level of wellness within human development and prevention of disease and mental illness.	Credit: 0.50 Semester: Fall, Winter, Summer
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Note: A Physiology or Human Biology course may count toward fulfilling this requirement for high school graduation, but not both for health and science credit.

FOREIGN LANGUAGE

SENIOR HIGH COURSES

LAN 100-101	LANGUAGE 9-12: SPANISH 1A-B Prerequisite: None Semester: Winter, Summer Study of the Spanish language including grammar, vocabulary, culture, oral and written communication.	Credit: 1.00
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Other foreign language options:
First and Second Year Independent Study courses offered in American Sign Language, Spanish, French, German, Russian, Chinese, Latin, or Japanese.

Note: A student who has not achieved a "C" grade in English may experience difficulty in a foreign language.

ART

JUNIOR HIGH COURSES

ART 050	ART 7-8: ART FOUNDATION A Prerequisite: None Introduction to art design principles and elements.	Credit: 0.50 Semester: Fall
ART 051	ART 7-8: CRAFTS Prerequisite: None Introduction to three-dimensional crafts techniques.	Credit: 0.50 Semester: Summer
ART 060	ART 7-12: DRAMA Prerequisite: None Participation in various dramatics activities: pantomime, monologues, character analysis, improvisation, and scene work	Credit: 0.50 Semester:

SENIOR HIGH COURSES

ART 100	ART 9-12: ART FOUNDATION B Prerequisite: None Examination to art design principles and elements.	Credit: 0.50 Semester: Fall
ART 110	ART 9-12: DRAWING Prerequisite: None Examination of drawing concepts and techniques.	Credit: 0.50 Semester: Winter
ART 120	ART 9-12: PAINTING Prerequisite: None Semester: Summer Examination to watercolor and acrylic painting techniques.	Credit: 0.50
ART 130	ART 7-12: MUSIC APPRECIATION Prerequisite: None Semester: Fall, Winter, Summer Study of music genres over time, influence in society, and basic music theory	Credit: 0.50
ART 140	ART 7- 12: CHOIR Prerequisite: None Basic training in vocal production and part singing	Credit: 0.50 Semester:
ART 200	ART 9-12: CERAMICS Prerequisite: None Clay hand-building and wheel pottery techniques emphasizing structural design, construction, modeling, decorating, and glazing.	Credit: 0.50 Semester: Fall
ART 210	ART 9-12: SCULPTURE Prerequisite: None Methods and techniques of figurative clay sculpture.	Credit: 0.50 Semester: Winter
ART 220	ART 9-12 PRINTMAKING Prerequisite: None Application in screen printmaking techniques and methods.	Credit: 0.50 Semester: Summer
ART 230	ART 9-12: COMMERCIAL ART Prerequisite: None Examination of the integration of typography and visual elements to	Credit: 0.50 Semester:
ART 240	ART 9-12: INTERIOR DESIGN Prerequisite: None Identification of the elements and principles of design and applying them to interiors	Credit: 0.50 Semester: Summer
ART 250	ART 9-12: CLASSICAL GUITAR Prerequisite: None Foundational Classical Guitar Skills. Learning to read music, lead sheets, and traditional notation; master common chords, notes, strumming, and finger-picking patterns	Credit: 0.50 Semester: Fall, Winter, Summer
ART 310	ART 9-12: PHOTOGRAPHY Prerequisite: None	Credit: 0.50 Semester: Summer

BUSINESS

JUNIOR HIGH COURSES

BUS 050	BUSINESS 7-8: KEYBOARDING A Prerequisite: None Year 1-2 Introduction to computer keyboarding techniques.	Credit: 0.50 Semester: Fall, Winter
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SENIOR HIGH COURSES

BUS 051	BUSINESS 9-12: KEYBOARDING B Prerequisite: None Improvement of student keyboarding skills through drill, practice, reinforcement of correct techniques, and creating, formatting and editing personal and business documents.	Credit: 0.50 Semester: Fall, Winter, Summer
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BUS 100	BUSINESS 9-12: CAREERS AND LIFE SKILLS Prerequisite: None Independent living, college, career exploration, development, and implementation.	Credit: 0.50 Semester: Fall, Winter, Summer
BUS 110	BUSINESS 9-12: INFORMATIONAL PROCESSING Prerequisite: None Computer keyboarding, word processing, database and spreadsheet techniques.	Credit: 0.50 Semester: Winter
BUS 120	BUSINESS 9-12: BANKING AND FINANCE Prerequisite: None Application of banking, financial, insurance procedures and practices	Credit: 0.50 Semester:
BUS 130	BUSINESS 9-12: PERSONAL FINANCE Prerequisite: None Financial standards that enable students to become wise and knowledgeable consumers, savers, investors, users of credit, and money managers	Credit: 0.50 Semester: Fall, Winter, Summer
BUS 200	BUSINESS 9-12: BUSINESS COMMUNICATIONS Prerequisite: None Study of business communication in a business environment using oral, formal written presentation and persuasive formats.	Credit: 0.50 Semester:
BUS 210	BUSINESS 9-12: BUSINESS MARKETING Prerequisite: None Study in business promotion of goods from producer to consumer including media advertising, selling, displays, preparation of printed materials, product management and distribution.	Credit: 0.50 Semester:
BUS 220	BUSINESS 9-12: ACCOUNTING Prerequisite: None Personal and business financial record keeping practices.	Credit: 0.50 Semester:

TECHNOLOGY

JUNIOR HIGH COURSES

TEC 050	TECHNOLOGY 7-8: TECHNOLOGY, LIFE, CAREERS Prerequisite: None Year 1 Introduction to technology, computer applications, independent living, and career exploration.	Credit: 0.50 Semester:
TEC 051	TECHNOLOGY: DRAFTING Prerequisite None Year 2 Semester: Introduction to orthographic projection, geometric construction of pictorial and technical drawings.	Credit: 0.50

SENIOR HIGH COURSES

TEC 100	TECHNOLOGY 9-12: COMPUTER TECHNOLOGY Prerequisite: Basic Keyboarding skills An introduction to computer application software that encompasses document processing, spreadsheets, and presentations.	Credit: 0.50 Semester: Fall
TEC 110	TECHNOLOGY 9-12: DESKTOP PUBLISHING Prerequisite: None Application in personal and business self-publishing technology techniques.	Credit: 0.50 Semester: Winter
TEC 120	TECHNOLOGY 9-12: COMPUTER VISUAL BASIC Prerequisite: None Examines object-oriented programming techniques, access relational data using the active x data objects, and build distributed applications from reusable software components.	Credit: 0.50 Semester: Summer
TEC 200	TECHNOLOGY 9-12: WEB PAGE DESIGN Prerequisite: None Application of design and marketing principles to Web page design.	Credit: 0.50 Semester: Winter

TEC 210	<p>TECHNOLOGY 9-12: ADOBE ILLUSTRATOR Prerequisite: None Application of the tools and functions of Adobe Illustrator to produce graphics, logos, icons, and other graphic images.</p>	<p>Credit: 0.50 Semester: Winter</p>
TEC 220	<p>TECHNOLOGY 9-12: GRAPHIC DESIGN Prerequisite: None Visual communication through the use of type, image, form, and color. Projects explore design processes in two and three dimensions Using Adobe Photoshop and Illustrator</p>	<p>Credit: 0.50 Semester: Summer</p>
TEC 310	<p>TECHNOLOGY 9-12: ADOBE PHOTOSHOP Prerequisite: None Applications of the tools and functions of Adobe Photoshop including the manipulation of photographs, color, and creating images.</p>	<p>Credit: 0.50 Semester: Fall</p>
TEC 320	<p>TECHNOLOGY 9-12: COMPUTER C++ PROGRAMMING Prerequisite: None Examines programming concepts of the C++ language including functions, data types, pointers, classes, methods, and the C++ preprocessor.</p>	<p>Credit: 0.50 Semester:</p>
TEC 330	<p>TECHNOLOGY 9-12: COMPUTER REPAIR Prerequisite: None Application of computer hardware components, operating systems diagnostic troubleshooting, add on peripherals, and maintenance.</p>	<p>Credit: 0.50 Semester:</p>
GENERAL EDUCATION		
GEN 100	<p>GENERAL EDUCATION: LIBRARY AIDE Prerequisite: Approval from Principal and Librarian, 2.00 GPA, Status Introduction to Library Processes: Circulation of books, proper shelving, periodical management, catalog classification, reference material acquisition, interpersonal skills, and clerical skill training</p>	<p>Credit: 0.50 Semester: Fall, Winter, Summer</p>
GEN 110	<p>GENERAL EDUCATION: TEACHER ASSISTANT Prerequisite: Approval from Principal and Teacher, 2.00 GPA, Status Responsibilities include: clerical tasks, assist students with assignments, and resources, lead small groups, make presentations, prepare materials for class, Pass/Fail grade is based on communication skills, employability skills, collaboration skills and responsible citizenship.</p>	<p>Credit: 0.50 Semester: Fall, Winter, Summer</p>
GEN 120	<p>GENERAL EDUCATION: WORK EXPERIENCE Prerequisite: Approval from Principal, Minimum of 2.70 GPA, Status This course is designed to assist students in developing positive work attitudes and habits. Pass/Fail grade is based on communication skills, employability skills, collaboration skills, and responsible citizenship.</p>	<p>Credit: 0.50 Semester: Fall, Winter, Summer</p>
GEN 210	<p>GENERAL EDUCATION: STUDY SKILLS Prerequisite: identified as a student needing additional instruction & time. Students will be instructed and demonstrate: time management, outlining, note taking, organization, active listening, research methods and test taking strategies</p>	<p>Credit: 0.50 Semester:</p>